

**CIVIL SERVICE COMMISSION  
REGULAR MEETING  
February 18, 2021  
MINUTES**

**Call To Order**

The Civil Service Commission met in regular session on Thursday, February 18, 2021 at 11:00 a.m. at 105 N. Main Street (second floor conference room), Washington C.H., Ohio 43160.

**Roll Call**

The meeting was called to order at 11:00 a.m.

Present: Chairman Dr. Allen Griffiths, John H. Roszmann, Susan Wollscheid, Fire Chief Tim Downing, Police Chief Brian Hottinger, Police Lieutenant Jeff Funari and Civil Service Commission Secretary McKenna Brown.

**Approval of Minutes**

**1.) The minutes of January 21,2021.**

Mr. Roszmann moved and Mrs. Wollscheid seconded the following motion:

**MOTION:** To approve the minutes as presented.

**At roll call, the vote resulted as follows:** Chairman Griffiths, "Aye" Mr. Roszmann "Aye" and Mrs. Wollscheid "Aye".

**MOTION CARRIED**

**BUSINESS SECTION**

**1. Police Department: Lateral Transfers**

Lieutenant Funari informed the Civil Service Commission board of the approval from city council, to move forward with the lateral transfer adoption to current civil service rules. Much discussion took place on which legislation route to take; a resolution with a four week approval process or an ordinance with a six week approval process through city council. The board members agreed that an ordinance should be drafted and ran through the city council meeting process.

Mr. Roszmann noted no motion needed over discussion.

**At roll call, the vote resulted as follows:** Chairman Griffiths, "Aye" Mr. Roszmann "Aye" and Mrs. Wollscheid "Aye".

## **OTHER BUSINESS**

No other business discussed.

## **ADJOURNMENT**

There being no further discussion, Mrs. Wollscheid moved and Mr. Roszmann seconded the following motion:

***MOTION: To adjourn the February 18, 2021 Civil Service Commission meeting.***

**At roll call, the vote resulted as follows: Chairman Griffiths, "Aye", Mr. Roszmann "Aye", Mrs. Wollscheid "Aye".**

## ***MOTION CARRIED.***

Meeting adjourned at approximately 11:35 a.m.

***APPROVED*** this 18<sup>th</sup> day of March, 2021.

Respectfully Submitted,

McKenna N Brown  
McKenna Brown, Recording Secretary

Allen Griffiths  
Dr. Allen Griffiths, Chairman