

**COUNCIL MINUTES  
REGULAR MEETING OF  
WASHINGTON COURT HOUSE CITY COUNCIL  
02/23/2022  
7:30 pm**

Council met in regular session at 7:30 pm in the second floor Council Chambers located at 105 N. Main Street, Washington Court House, with Chairperson Dale Lynch presiding. Pastor Phil Spriggs, of Heritage Memorial Church led the invocation and Mr. Dale Lynch led the pledge of allegiance.

Mr. Lynch noted students in attendance at Council and asked students to introduce themselves to Council.

Present at said meeting were, Mr. Joe Denen, City Manager, Mr. Mark Pitstick, City Attorney and Mrs. Kelley Ford, Clerk of Council. At roll call, the following Council Members were present: Mr. Caleb Johnson, Mr. Steve Shiltz, Mr. Jim Blair, Mr. Jim Chrisman, Mr. Ted Hawk, Ms. Kendra Hernandez, and Mr. Dale Lynch.

Mr. Shiltz moved and Mr. Blair seconded the following motion:

**Motion:** That the minutes of the Regular Council meeting held February 9, 2022, be approved as presented.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**Motion carried.**

**COMMUNICATION**

There was none.

**COUNCIL COMMITTEES**

Ms. Hernandez presented the minutes of the Safety, Service and Recreation Committee meeting held February 9, 2022.

Mr. Shiltz moved and Mr. Johnson seconded the following motion:

**Motion:** That the minutes of the Safety Service and Recreation Committee meeting held February 9, 2022 be approved as presented.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**CITY MANAGER REPORT (in writing)**

Mr. Denen respectfully addressed Council and advised some blending issues has been experienced at the Waste Water Plant due to the extreme rain, snow melting and extra saturation of the ground. Mr. Denen noted that the complications had been reported to the authorities at EPA.

Mr. Denen noted the work completed by the Water Distribution Crew.

Mr. Denen reported that the Street Department was currently patching potholes.

Mr. Denen thanked Washington County Schools regarding current discussions with Economic Development.

Mr. Denen welcomed signs of spring.

Mr. Denen presented Council a video promoting Washington Court House submitted by the Economic Development Department. Mr. Denen expressed his appreciation of the video and stated that he looked forward to more advertising videos being done promoting our community.

In discussion, Mr. Shiltz stated that the video helped with the future work of branding Washington Court House.

Mr. Denen noted that the video is posted on the Economic Development page and multi-media sources such as Facebook.

### **DIRECTOR OF FINANCE**

Director of Finance was absent.

Mr. Lynch expressed his appreciation of Ms. Megan Dume on the work put forth during the transition of the Finance Director position.

### **CITY ATTORNEY**

City Attorney, Mr. Mark Pitstick noted that work has been being completed regarding Veterans Way and easement documents were being prepared.

### **LOCAL RESIDENTS AND TAX PAYERS**

There was none.

#### **1. LEGISLATION PREVIOUSLY INTRODUCED (in writing)**

##### **A. RESOLUTION NO. R3-2022 (second reading)**

**A RESOLUTION AUTHORIZING JOSEPH J. DENEN, CITY MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE DIRECTOR OF TRANSPORTATION OF THE STATE OF OHIO REFERENCING FAY-US62-13.17, PID NUMBER 106240 FOR URBAN PAVING.**

Ms. Hernandez moved and Mr. Johnson seconded the following motion:

**Motion:** That Resolution No. R3-2022 be placed on second reading.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**Motion carried**

Mr. Shiltz moved and Mr. Chrisman seconded the following motion:

**Motion:** That Resolution No. R3-2022 be adopted.

At roll call the vote resulted as follows: Ms. Hernandez, "Aye"; Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; and Mr. Lynch, "Aye".

**Motion carried**

**2. NEW LEGISLATION (in writing)**

**A. ORDINANCE NO.1-2022 (first reading)**

**AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATION TO CREATE THE JOB POSITION OF "TAX ADMINISTRATOR", PURSUANT TO THE DUTIES AND RESPONSIBILITIES ESPOUSED IN THE ATTACHED JOB DESCRIPTION AND SETTING THE APPROPRIATE LEVEL OF COMPENSATION FOR THE JOB.**

Ms. Hernandez moved and Mr. Johnson seconded the following motion:

**Motion:** That Ordinance No.1-2022 be placed on first reading.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**Motion carried**

**B. RESOLUTION NO. R4-2022 (first reading)**

**A RESOLUTION AUTHORIZING JOSEPH J. DENEN, CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF BULK HIGHWAY ROCK SALT.**

Mr. Johnson moved and Ms. Hernandez seconded the following motion:

**Motion:** That Resolution No. R4-2022 be placed on first reading.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**Motion carried**

**C. RESOLUTION NO. R5 -2022 (first reading)**

**A RESOLUTION AUTHORIZING JOSEPH J. DENEN, CITY MANAGER OF THE CITY OF WASHINGTON COURT HOUSE, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT WITH EMH&T ENGINEERING, INC. FOR ENGINEERING SERVICES.**

Mr. Johnson moved and Ms. Hernandez seconded the following motion:

**Motion:** That Resolution No. R5-2022 be placed on first reading.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**Motion carried**

**MISCELLANEOUS**

Mr. Hawk expressed his appreciation of the video advertisement. Mr. Hawk inquired about the possibility of local churches being inserted into the next video that focuses on the quality of life.

Mr. Chrisman stated that agreed with Mr. Hawk's statement.

Mr. Chrisman expressed his appreciation of the city employees and especially noting the Street Department.

Mr. Johnson expressed his appreciation of those in attendance.

Mr. Johnson expressed his appreciation of the video advertisement of the City of Washington Court House and thanked the businesses who took part in the production of the video.

Mr. Blair expressed his appreciation of Mrs. Dhume for her work being completed.

Mr. Blair referenced a quote from Martin Luther King; "Darkness cannot drive out darkness, only light."

Ms. Hernandez thanked all of the Departments, Income Tax, Finance and Economic Development Department.

Ms. Hernandez encouraged citizens to attend the upcoming Shop Hop to be held on March 11, 2022.

Mr. Shiltz expressed his appreciation of the students in attendance.

Mr. Shiltz expressed his appreciation of Megan Dhume, Assistant Finance Director.

Mr. Shiltz noted forward progress within the community.

Mr. Lynch expressed his appreciation of the students in attendance.

Mr. Lynch noted the Council Planning session that is scheduled for March 3, 2022 at 5pm.

Mr. Lynch thanked Pastor Spriggs of Heritage Church for attending.

**E. Adjournment**

Ms. Hernandez moved and Mr. Hawk seconded the following motion:

**Motion:** That the Regular Meeting be adjourned.

At roll call the vote resulted as follows: Mr. Johnson, "Aye"; Mr. Shiltz, "Aye"; Mr. Blair, "Aye"; Mr. Chrisman, "Aye"; Mr. Hawk, "Aye"; Ms. Hernandez, "Aye"; and Mr. Lynch, "Aye".

**Motion carried. Regular Meeting adjourned at 7:58 pm.**

  
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CLERK OF COUNCIL

  
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CHAIRPERSON OF COUNCIL