



# THE MAIN STREET Event

## In Downtown Washington Court House

INTERNAL USE ONLY  
 Street- \_\_\_\_\_  
 Area/Row #: \_\_\_\_\_  
 Site #: \_\_\_\_\_

### 2017 Vendor Application Form SCARECROW FESTIVAL

*Located at the Downtown Washington Court House Ohio 43160 -Google map-105 N. Main Street*

- Event Date & Time: SEPTEMBER 15,16,17 2017 --Friday,noon-11pm,Saturday-noon-11pm,Sunday-12pm-4pm
- Event Set up will begin at 11:00am.-5:00pm Thursday, September 14<sup>th</sup> & Vendor Tear Down- Sunday, Sept.17<sup>th</sup> - after 4pm \*Vendors must stay throughout the event time specified, unless prearrangements been approved with SF Board.
- All Vendors Must Check-In at the Main Street Fayette Booth.
- All Vendors Must set up in assigned areas and have all delivery vehicles removed before start time of event.
- All Vendors Must provide their own manufactured tent canopy, supports, tables, table covers, chairs & lights.
- All Vendors must provide minimum 50-100ft UL rated extension cord And Required Fire Extinguisher.
- Main Street Fayette reserves the right to deny any entry deemed inappropriate.
- Main Street Fayette will not be responsible for any accidents, or any lost, stolen or damaged property.
- Main Street Fayette reserves the right to place vendors at best possible location for the event.

Group/Company/Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Day of Event Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Address, City, State & Zip: \_\_\_\_\_

**Organization Type:** Business: \_\_\_ Church: \_\_\_ Civic/Service Organization: \_\_\_ Commercial/Retail: \_\_\_  
 Industry: \_\_\_ Individual/Personal Sales: \_\_\_ School: \_\_\_ Other: \_\_\_ Non-Profit: \_\_\_

**Vendor Type:** Food/Concessions: \_\_\_\_\_ (please advise the placement style of your trailer -side or front service)  
 Small Food/Tent: \_\_\_\_\_ Commercial/Informational: \_\_\_\_\_ Craft/Handmade/Artisan: \_\_\_\_\_ Other: \_\_\_\_\_  
 Estimated **TOTAL MAX** Space Needed: \_\_\_\_\_ (Most spaces are 10X10) Electric Needed: \_\_\_ YES \_\_\_ NO  
 \*Must provide your own electric cord 100ft.recommended \_\_\_ 110 or \_\_\_ 220 Total amp? \_\_\_\_\_  
 Water Access Needed: \_\_\_ YES \_\_\_ NO \*Must provide own hose to water source minimum 50ft-100ft.

**All Vendors**-Are responsible for obtaining food or any permits required by the Fayette County Board of Health. Fire Extinguisher-You must check with local Fire Dept. on recommended extinguisher. **All Vendors must keep a clean area**, free of debris and trash, have table coverings and manufactured tent covering. All miscellaneous items must be placed in tubs or under tables. Please remove all trash from your designated area before leaving event and place in trash dispensers provided in alleys. **Brief Description of Entry:** \_\_\_\_\_

Please complete and return this entry form along with vendor fee (if applicable) **FINAL DEADLINE!No later than August 25, 2017** to: Main Street Fayette, c/o Kelley Ford 105 N. Main Street., Washington Court House, Ohio 43160 **OR** Email to: [KFord@CityofWCH.com](mailto:KFord@CityofWCH.com) (Please indicate:“Scarecrow Event” in subject line of email) or Fax to (740)636-2349. Questions regarding the event may also be directed to Kelley Ford 740-636-2340, Mekia Rhoades 740-313-7062, or Jolinda Vandyke-Travel & Tourism -740-335-8008 visit: [Facebook.com/ScareCrowFestival](https://www.facebook.com/ScareCrowFestival)

Entry Fee: Per/ Booth Space- 10'W X 20 L'(average parking space)	Pay by Check, Cash or Money Order:
_____ \$ 75.00 Vendor Fee/Craft/Handmade/Non-profit	Check #: _____
_____ \$ 100.00 Commercial/Informational	Money Order#: _____
_____ \$ 300.00 Food/Commercial Concessions- *see below	Cash Amount: \$ _____
_____ \$ 150.00 Small Food/Commercial Additional Space	Date Paid: _____
Total Space Needed: _____ Vertical _____ Horizontal _____ Ice or Prep-Truck? _____	
*Fee is a PER Space Fee for duration of the entire event. Food -additional fee \$150 for any space thereafter.2 spaces-only \$300.(30 ft sp \$450.00) *Please secure tents and all items for inclement weather. Vendors MUST remain the entire event for security of patrons, unless the event is cancelled by Committee. Thank you very much! ***Subject to additional changes closer to the 2017 event.	